



BOXBOROUGH POLICE DEPARTMENT

520 Massachusetts Avenue, Boxborough, Massachusetts 01719
Phone: (978) 264-1750 • Fax: (978) 268-5123



November 6, 2019

Steven M. Patriarca

Steven,

I am pleased to present you a conditional offer of employment as a Full-Time Boxborough Police Officer. Considering your experience, I am seeking approval for a salary of \$30.50 per hour "step 6" plus educational incentives. This offer is contingent upon successful completion a few requirements, which may include but not limited to:

- Successful Background Investigation
- Successful Completion of Medical and Psychological Exams
- Salary Step approval
- Appointment by the Select Board

This position is probationary for the first twelve (12) months from the date of your appointment. If during that time your service were considered unsatisfactory, for any reason, you would be separated from employment with the Town of Boxborough.

We look forward to working with you as a Police Officer and we hope your career here will be an enjoyable and rewarding experience.

Sincerely,

Warren B. Ryder
Chief of Police

Accepted by,

Steven M. Patriarca

⑥ Step
30.50
x 20% ✓ OK per JB
= 6.10
36.60 Reg
54.90 OT

Mr. Steven M Patriarca
[REDACTED]

To Whom It May Concern:

This letter is to certify that the following individual has completed all academic requirements for the degree stated herein at Western New England College.

Name: Steven M Patriarca
[REDACTED]

Degree: Bachelors of Science in Law Enforcement

Date academic requirements were completed: August 16, 2005

Mr. Patriarca is a candidate to receive the degree on October 15, 2005. At the request of the student, an official transcript will be sent under a separate cover, and will reflect the requisite number of credits achieved by the student. (Please, allow seven to ten business days for receipt of the official transcript). Until said official transcript is received, this letter is certification of academic performance to date.

If you have any questions regarding this information, please feel free to contact Western New England College at the Woburn administrative office listed below.

Sincerely,

L. Douglas Kenyon

L. Douglas Kenyon
Assistant Vice President
Graduate Studies and Continuing Education

WESTERN NEW ENGLAND COLLEGE

SPRINGFIELD, MASSACHUSETTS 01119

STUDENT ADMINISTRATIVE SERVICES

ACADEMIC RECORD

Student Name: Steven M Patriarca
 Student Number: 043273
 Date of Birth: [REDACTED]

Home Address: [REDACTED]

High School: [REDACTED] High School

First Registration Date: 10/98
 Catalog Semester: Fall 1998

Print Date: November 3, 2005
 Page 1 of 2

Admitted to:
 B.S. in Law Enforcement

Fall 98-99				
Course	Course Title	GR	CR	PTS
CJ 310	Criminal Law	B	3	9.0
CJ 319	Police Administration	C	3	6.0
CJ 344	Pol Functions & Comm. Pol	B+	3	9.0
HIST 359	United States In Vietnam	B-	3	8.1
Semester		Cumulative		
Att. Hrn.	QPT GPA	Att. Hrn.	QPT GPA	
12 12	33.0 2.75	12 12	33.0 2.75	

Winter 98-99				
Course	Course Title	GR	CR	PTS
CJ 311	Criminal Investigation	C+	3	6.9
CJ 340	Ethical Decision Making	B-	3	8.1
Semester		Cumulative		
Att. Hrn.	QPT GPA	Att. Hrn.	QPT GPA	
5 6	15.0 2.50	18 18	48.0 2.67	

Summer 00			
CRNS No.	Transfer Credits	Total Credits	
3657	Northwestern University	15	
3294	Mass Bay City College	12	
3830	Mount Ida College	24	
	Total Transfer Credits	51	

Summer 01			
CRNS No.	Transfer Credits	Total Credits	
MISC	Mass Criminal Justice Council	6	
	Total Transfer Credits	6	

(((((((NO FURTHER ENTRIES THIS COLUMN))))))))

Spring 01-02				
Course	Course Title	GR	CR	PTS
CJ 346	Super of Police Personnel	A-	3	11.1
HIST 354	Civ War & Reconstruction	D+	3	3.9
Semester		Cumulative		
Att. Hrn.	QPT GPA	Att. Hrn.	QPT GPA	
6 6	15.0 2.50	24 24	63.0 2.63	

Spring 03-04				
Course	Course Title	GR	CR	PTS
CJ 312	Criminal Procedure	A	3	12.0
Semester		Cumulative		
Att. Hrn.	QPT GPA	Att. Hrn.	QPT GPA	
3 3	12.0 4.00	27 27	75.0 2.78	

Summer 04				
Course	Course Title	GR	CR	PTS
SO 394	Effects of Terrorism	A-	3	11.1
Semester		Cumulative		
Att. Hrn.	QPT GPA	Att. Hrn.	QPT GPA	
3 3	11.1 3.75	30 30	86.1 2.87	

Fall 04-05				
Course	Course Title	GR	CR	PTS
PH 320	Western Religions	A-	3	11.1
POSC 325	Constitutional Law	D	3	3.0
Semester		Cumulative		
Att. Hrn.	QPT GPA	Att. Hrn.	QPT GPA	
6 6	14.1 2.35	36 36	100.2 2.78	

(((((((NO FURTHER ENTRIES THIS COLUMN))))))))

ISSUED TO STUDENT

REJECT DOCUMENT IF SIGNATURE BELOW IS DISTORTED

This officially sealed and signed transcript is printed on blue SECUR-GATE security paper with the logo of the college printed in white type across the top of the document. A request for a copy is rejected. When this document is being returned containing the name of the institution and appears: A BLACK OR WHITE OR A COLOR COPY SHOULD NOT BE ACCEPTED.

TRANSCRIPT KEY AND AUTHENTICITY GUIDE APPEARS ON BACK

Rodney M. Potts, Director of Student Administrative Services

WESTERN NEW ENGLAND COLLEGE

SPRINGFIELD, MASSACHUSETTS 01119

STUDENT ADMINISTRATIVE SERVICES

ACADEMIC RECORD

Student Name: Steven M Patriarca
Student Number: 043273Print Date: November 3, 2005
Page 2 of 2

Winter 04-05

Course	Course Title	GR	CR	PTS
CJ 343	Domestic Violence	A	3	12.0
MATH 115	Contemporary Mathematics	C+	3	6.9
PH 303	Social & Political Philo	A	3	12.0

Semester				Cumulative			
Att. Hrs.	QPT	GPA		Att. Hrs.	QPT	GPA	
9	9	30.9	3.43	45	45	131.1	2.91

Spring 04-05

CRSB No.	Transfer Credits	Total Credits
CLNP	College Equivalence	6
	Total Transfer Credits	6

Course	Course Title	GR	CR	PTS
COMM 202	Intro to Public Speaking	A-	3	11.1
PH 321	Eastern Religions	B+	3	9.9

Semester				Cumulative			
Att. Hrs.	QPT	GPA		Att. Hrs.	QPT	GPA	
6	6	21.0	3.50	51	51	152.1	2.98

Summer 05

Course	Course Title	GR	CR	PTS
CUL 250	Latin America	A	3	12.0
PH 304	Philosophy Of Religion	A-	3	11.1

Semester				Cumulative			
Att. Hrs.	QPT	GPA		Att. Hrs.	QPT	GPA	
6	6	23.1	3.85	57	57	175.2	3.07

Degree Conferred -
Bachelor of Science in Law Enforcement

Degree Conferred Date - October 15, 2005

Total Completed Undergraduate Credits - 120

(((END OF TRANSCRIPT - NO FURTHER ENTRIES)))

ISSUED TO STUDENT

REJECT DOCUMENT IF SIGNATURE BELOW IS DISTORTED

This document is a photocopy of the original transcript. It is not a legal document. The original transcript is the only document that should be used for verification of student records. This document is not to be used for any other purpose. If you have any questions, please contact the Registrar's Office.

TRANSCRIPT KEY AND AUTHENTICITY GUIDE APPEAR ON BACK

Rodney W. Pease, Director of Student Administrative Services

Steven M. Patriarca

From: Steven M. Patriarca
Sent: Sunday, December 18, 2022 3:45 PM
To: Steven M. Patriarca
Subject: PAYMENT CONFIRMATION

Follow Up Flag: Flag for follow up
Flag Status: Flagged

From: Warren Ryder
Sent: Wednesday, June 9, 2021 11:35 AM
To: PD Sergeant Pelley <bpelley@boxborough-ma.gov>; Maxwell J. Bressi <MBressi@boxborough-ma.gov>; Steven M. Patriarca <SPatriarca@boxborough-ma.gov>; Nathan Bowolick <nbowolick@boxborough-ma.gov>
Cc: Jeffrey Landgren <jlandgren@boxborough-ma.gov>; Warren O'Brien <wobrien@boxborough-ma.gov>; Ashley Cartier <acartier@boxborough-ma.gov>
Subject: FW: Employee Payment Selections

All,

Your repayments of the previous payroll errors have concluded (see thread below).

Thank you for your cooperation in this matter.

-Chief

Warren B. Ryder

Chief of Police
Boxborough Police Department
CEMLEC Motorcycle Unit – *Control Chief*
520 Massachusetts Avenue
Boxborough, MA 01719
978-264-1751

Please be advised that the Massachusetts Secretary of State considers e-mail to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.

From: ATerkelsen
Sent: Wednesday, June 9, 2021 11:12 AM
To: Warren Ryder <wryder@boxborough-ma.gov>
Cc: Ryan Ferrara <rferrara@boxborough-ma.gov>; Ashley Cartier <acartier@boxborough-ma.gov>; Warren O'Brien <wobrien@boxborough-ma.gov>
Subject: Re: Employee Payment Selections

s, the repayments have concluded, as agreed upon.

Andrea Terkelsen
Interim Town Accountant
Town of Boxborough

From: Nick Federico
Sent: Wednesday, June 9, 2021 11:25 AM
To: Warren Ryder <wryder@boxborough-ma.gov>
Cc: ATerkelsen <ATerkelsen@boxborough-ma.gov>; Ryan Ferrara <rferrara@boxborough-ma.gov>; Ashley Cartier <acartier@boxborough-ma.gov>
Subject: RE: Employee Payment Selections

Yes these have all been repaid in full, 05/19 was the last payroll it was taken on.

Nick Federico
Town of Boxborough
Treasurer/Collector
29 Middle Rd
Boxborough, MA 01719

Telephone: (978) 264-1715
Fax: (978) 264-3127
NFederico@Boxborough-ma.gov

The Secretary of State has deemed email to be an applicable public record under M. G. L. Chapter 66, Section 10.

From: Warren Ryder
Sent: Wednesday, June 9, 2021 11:07 AM
To: Nick Federico <nfederico@boxborough-ma.gov>
:: ATerkelsen <ATerkelsen@boxborough-ma.gov>; Ryan Ferrara <rferrara@boxborough-ma.gov>; Ashley Cartier <acartier@boxborough-ma.gov>
Subject: FW: Employee Payment Selections

Nick,

Looping you in on this verification. Can you please assist?

Thank you,

Warren B. Ryder

Chief of Police
Boxborough Police Department
CEMLEC Motorcycle Unit – *Control Chief*
520 Massachusetts Avenue
Boxborough, MA 01719
978-264-1751

Please be advised that the Massachusetts Secretary of State considers e-mail to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.

From: Warren Ryder
Sent: Wednesday, June 9, 2021 10:56 AM
To: ATerkelsen (ATerkelsen@boxborough-ma.gov) <ATerkelsen@boxborough-ma.gov>
Cc: Ryan Ferrara <rferrara@boxborough-ma.gov>; Ashley Cartier <acartier@boxborough-ma.gov>; Warren O'Brien <wobrien@boxborough-ma.gov>
Subject: FW: Employee Payment Selections

Andrea,

In late 2020 we discovered a payroll overpayment issue with four police officers. A repayment schedule was agreed upon according to the attached documents. Can you please confirm that these payments have been completed and stopped according to the schedule?

Thank you,

Warren B. Ryder

Chief of Police
Boxborough Police Department
CEMLEC Motorcycle Unit – Control Chief
520 Massachusetts Avenue
Boxborough, MA 01719
978-264-1751

Please be advised that the Massachusetts Secretary of State considers e-mail to be a public record, and therefore subject to the Massachusetts Public Records Law, M.G.L. c. 66 § 10.

From: Warren Ryder
Sent: Thursday, January 7, 2021 8:40 AM
To: Jennifer Barrett <jbarrett@boxborough-ma.gov>
Cc: Ryan Ferrara <rferrara@boxborough-ma.gov>; Ashley Cartier <acartier@boxborough-ma.gov>
Subject: Employee Payment Selections

Jennifer,

Attached is the employee selection on their repayment installment option. I promised them we would let them know what the exact deduction will be. Can you please get back to me on that?

Thank you,

Warren B. Ryder

Chief of Police
Boxborough Police Department
CEMLEC Motorcycle Unit – Control Chief